

*Please reply to:*

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Date: 17 September 2019

## Notice of meeting

### Cabinet

**Date:** Wednesday, 25 September 2019

**Time:** 7.30 pm

**Place:** Goddard Room, Council Offices, Knowle Green, Staines-upon-Thames

<b>The members of the Cabinet</b>	<b>Cabinet member areas of responsibility</b>
I.T.E. Harvey (Leader)	Leader and Council Policy co-ordination
A.C. Harman (Deputy Leader)	Deputy Leader and Finance
M.M. Attewell	Community Wellbeing and Housing
R.O. Barratt	Environment and Compliance
J.R. Boughtflower	Corporate Management
O. Rybinski	Economic Development, Customer Service, Estates and Transport

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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## AGENDA

**Page nos.**

- 1. Apologies for absence**  
To receive any apologies for non-attendance.
- 2. Minutes** **5 - 20**  
To confirm the minutes of the ordinary meeting held on 17 July 2019 and the two Extraordinary meetings held on 11 September 2019 as correct records.
- 3. Disclosures of Interest**  
To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.
- 4. Leader's announcements**  
To receive any announcements from the Leader.
- 5. Overview and Scrutiny Work Programme** **21 - 24**  
To receive and note the Overview and Scrutiny Committee work programme for 2019-2020.  
  
To suggest any topics that Cabinet wish to invite Overview and Scrutiny Committee to consider for inclusion in its work programme.
- 6. Recommendation from the Audit Committee on Corporate Risk Management** **25 - 36**  
**Councillor A.C. Harman**  
  
To consider the recommendation from the Audit Committee held on 25 July 2019 on the Corporate Risk Register.
- 7. Recommendations from the Local Plan Working Party** **To Follow**  
**Councillor I.T.E. Harvey**  
  
To consider the recommendations from the Local Plan Working Party meeting held on 16 September 2019.
- 8. Capital Monitoring Q1 (April to June)** **37 - 42**  
**Councillor A.C. Harman**  
  
To note the Capital spend for the period April to June 2019.

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|------------|--|------------------|
| <b>9.</b>  | <b>Revenue Monitoring Q1 (April to June)</b><br><b>Councillor A.C. Harman</b>  | <b>43 - 52</b>   |
|            | <p>To note the Revenue spend for the period April to June 2019.</p>  |                  |
| <b>10.</b> | <b>Proposed new extension to Fordbridge day centre</b><br><b>Councillor I.T.E. Harvey</b>  | <b>53 - 70</b>   |
|            | <p>To consider a report on a proposed extension to the Fordbridge day centre, Ashford and make a recommendation to Council.</p>  |                  |
| <b>11.</b> | <b>Appointment of Independent Remuneration Panel member</b><br><b>Councillor I.T.E. Harvey</b>   | <b>To Follow</b> |
|            | <p>To consider the appointment of a replacement member on the Independent Remuneration Panel and make a recommendation to Council.</p>   |                  |
| <b>12.</b> | <b>Urgent Action</b>   |                  |
|            | <p>To note an urgent action undertaken by the Chief Executive.</p> <p>On 3 September 2019 the Chief Executive in consultation with the Leader, agreed one letting within the Thames Tower, Reading. This is not a Key Decision. The matter was considered as urgent action because the proposed tenant required completion of the letting before the Cabinet was next due to meet.</p> |                  |
| <b>13.</b> | <b>Urgent items</b>  |                  |
|            | <p>To consider any items which the Chairman considers as urgent.</p>   |                  |
| <b>14.</b> | <b>Exempt Business</b>   |                  |
|            | <p>To move the exclusion of the Press/Public for the following item, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.</p>                         |                  |
| <b>15.</b> | <b>Exempt report - Investment acquisition X - Key decision</b><br><b>Councillor I.T.E. Harvey</b>  | <b>To Follow</b> |
|            | <p>To consider the acquisition of a site and make a recommendation to Council.</p> <p><b>Reason for exemption</b><br/>This report contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the</p>   |                  |

Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in the bidding process for the site by allowing other bidders to know the position of the Council. This in turn prejudices the Council by (i) distorting the bids process and (ii) prejudicing the opportunity for the Council to acquire a site in order to enable regeneration in the Borough.